

**AzSRC Board of Directors Meeting
Saturday, December 10, 2005
Casa Grande, AZ**

MINUTES

I. Call to Order

A. Meeting was called to order at approximately 10:00 a.m., December 10, 2005.

B. Members present:

1. President: Pam Nelson-Artibey
2. President Elect: Ed Hoskins
3. Vice President: Rebecca Siefker
4. Secretary: Michelle Williams
5. Treasurer: Ron Evans
6. Delegate: Ed Thomas
7. Director: Tony Rodela
8. Delegate: Frank Miller
9. Director: Michael Gammie
10. Director: Rob Scott

C. Members Absent:

1. Past President : Bill Cohagen
2. Director: Kathleen Poquette

D. Guests Present:

1. Joe Abate
2. Jeanette Kieffer
3. Jean Mathews
4. Doug Nguyen
5. Paige Jensen – Apollo
6. Debi Holloway – American Lung Association
7. Richard Gastelun – Pima Tucson
8. Justin Turner – Smoke Free Initiative
9. Paul Penton – Gateway
10. Mike Zahab – Apollo

II. Past Minutes:

Motion to approve minutes from September 10th meeting, second, all yes. Minutes approved.

III. President's Report: Pam Nelson-Artibey:

Pam welcomed everyone and thanked everyone for coming. She stated that she just returned from the conference in San Antonio, which was a great seminar. She thanked everyone for his or her service over the last year. *(handout)*

IV. Treasurer's Report: Ron Evans

Ron stated that the Society has sustained losses of over \$44,000 over the last five (5) years. In 1999, the Society had approximately \$65,000 and now in 2005 has \$5000 and another \$15000 in a money market account. Ron emphasized that the Society needs to be aware of this situation and be mindful of their current financial status. Ron made several suggestions for better practices in regards to the Society's funds process:

1. All check requests need to be submitted to the President with a receipt.
2. Signers of the accounts be changed and updated as Board members change.
3. The checkbook from Tucson should be routinely matched to Phoenix's books on a quarterly basis.
4. The Board must vote on any transfer of funds.
5. Any missing contact information should be updated for conference resort staff.

(handout)

Legislative Update: Joe Abate

Joe apologized for having to leave early today but had a prior commitment. Joe stated that there have been several Sunrise and Sunset hearings that he has been watching. #1 - PT Assistants wanted to practice in homes without supervision. Joe stated that this has been a battle between the physiotherapists and PT assistants. #2 - Midwives original proposal was too broad related to oxygen administration but their latest proposal did specify additional details. Joe stated that we want to ensure proper training for this group as well as insisted that they go through the legislative process.

Joe stated that the next upcoming issue will be budgetary. Joe stated that there is a 750 million dollar surplus in the budget as Arizona's economy is very strong.

Question posed regarding the status of polysomnographers. Joe stated that this group has not gone to Sunrise therefore are unable to introduce any legislation. Discussion that the State of Illinois sleep group was made able to practice under an exception to the Respiratory Board regulations and that the State of New York sleep group was attempting to gain their own licensure.

(handout)

Smoke Free Arizona Initiative: Justin Turner

The Smoke Free Arizona Initiative is attempting to generate support for creating smoke free environments in any closed or indoor facility (with the exception of retail tobacco or private residences). This program was launched August 31, 2005 and has experienced tremendous support thus far. They have received 16000 signatures and are hoping to get 180,000 total signatures. 93 organizations have endorsed this campaign, which has now completed 2 media tours in rural Arizona. Justin stated that they are hoping to have this initiative put onto the next ballot in Arizona. The State of Washington has recently passed a similar initiative with over 60% support and 13 States has smoke free laws. The campaign is being challenged by The Arizona Cigar Lobby Group who wants to see this initiative defeated. Justin encouraged anyone who wanted additional information to visit the website at www.smokefreearizona.org.

(handout)

V. Delegates Report: Ed Thomas

The last Delegate's meeting was held December 1st and 2nd. Ed circulated the Delegate's Report which detailed that Resolutions, Reports and Meeting Highlights. Ed stated that he will forward copies of the 3 primary reports.

PACT Committee Report – Frank Miller

Frank stated that the AARC discussion has been focused largely on advocacy and House Bill HR 964 and Senate Bill 1440. HR 964 is for the recognition of Respiratory Therapists in the homecare setting. Senate Bill 1440 is for reimbursement of pulmonary rehabilitation.

Advocacy has been targeted by home grown efforts, trying to encourage other Respiratory therapists to write letters or contact their representatives via the Capital Connection. The goal was to write 1000 letters this year and YTD the committee has reached over 900. 300 letters were a result of the PACT booth at the seminar conference, 350 letters from a consumer conference and 200 from the Capital Connection.

Frank also stated that they are currently working with Senator Hayward, Kyl and McCain's offices in attempts to gain cosponsors. The PACT committee also raised funds at the booth from the seminar conference.

The committee also worked with the Arizona Nurses Association this year regarding a piloted medication assistant plan (3 year study). The committee was able to get involved early on to have the administration of any inhaled drugs backed out of this plan.

VI. Report on Committee Activities:

1. Annual Seminar Committee Report – Ed Hoskins

The Seminar will be held at The Pointe at South Mountain on Aug 23-25 with the golf tournament on Tuesday August 22nd. A deposit of \$1000 has been given to the resort, which was negotiated well by Ron. Ed is currently looking for a committee chair. The resort has a water park that they offer for \$8/day to guests. The hotel will also work with our group on discounted rates for the weekend. Additional rooms have been guaranteed. Discussion ensued regarding vendor participation and conference ideas.

2. Sputum Bowl Committee Report – Rebecca Siefker and Paige Jensen

Rebecca and Paige's team did extremely well and went to the 4th round until they were beat by Louisiana. The student's team also did very well. Rebecca stated that she would be contacting the schools to generate interest for the next Sputum Bowl. (*handout*)

3. Membership Committee Report – Ed Thomas

Ed provided a comparison of membership from last year to this year. Discussion ensued regarding these figures.

4. Education / Scholarships Committee Report – Rebecca Siefker

Rebecca had received several applications for the scholarships, of which 4 were chosen:

- a. Pima Tucson – Richard Gastelun
- b. Gateway – Paul Penton
- c. Gateway – Sara Clifton
- d. Apollo Mesa – Stephanie Hansen

5. Nominations Committee – Ed Hoskins

The incoming Board will be:

President – Ed Hoskins
Past President – Pam Nelson-Artibey
President Elect – Bill Cohagen
Vice President – James Love
Secretary – Jeannette Kieffer
Treasurer – Ron Evans
Delegate – Frank Miller
Delegate – Ed Thomas
Director – Kathleen Poquette
Director – Rob Scott
Director – Bill Sayers
Director – Michelle Williams

6. Bylaws Committee Report: Michael Gammie

No report at this time.

7. SW Conference Committee Report – Ed Hoskins

Ed stated that Jeanette Kieffer, Pam Nelson-Artibey, Frank Miller and Ed himself have been involved in this project. They have attempted to contact the representatives in New Mexico and Nevada to no avail. Ed met two delegates of these States at the conference in San Antonio and was able to get the contact information for the Boards in these states and he will be contacting them directly. Ed will also attempt to schedule a meeting with these contacts and determine roles. Discussion occurred regarding AARC support to these types of joint conferences.

8. Publications / Marketing Committee Report: Pam Artibey

No report at this time.

9. Web Committee Report – Jean Mathews / Doug Nguyen

Doug Nguyen explained the history over the last year regarding the website's domain and hosting issues. Jean and Doug informed the Board that they will no longer be providing this service due to some difficulties and frustrations with continual requests to put items onto the website that did not have the required information ready. Doug Nguyen will continue this service until Dec 16, 2005. After that time, Pam will be the point of contact. Pam stated that they will initiate getting some bids from website providers. Discussion occurred regarding whether there was payment for services for \$500 to Doug Nguyen. Pam stated that Doug is required to submit an invoice along with his completed I-9.

VII. Old Business:

A. CEU Stuff – Alice Hinton

Alice Hinton was absent. No report.

VIII. New Business:

A. Lungs for Life: Debi Holloway

Debi Holloway is an RT who is now working for the American Lung Association contracted through the department of health services. She goes out to hospitals to speak to departments and train staff on tobacco interventions. She does 1-4 hour presentations for CEU's. She will be contacting the RT schools to relay this information as well.

B. Awards for Department of the Year and Educator of the Year: Pam Nelson-Artibey

Department of the Year is Mayo Clinic Hospital. Educator of the Year is a tie between Rebecca Siefker and Paige Jensen.

C. AzSRC Foundation

Pam Nelson-Artibey announced that she has set up a Foundation for the Society. She and her husband have graciously given the Foundation \$20,000. Thanks Pam!

D. Open Discussion

A motion was made to enter Executive Session, second, all voted yes. Executive session entered at 12:30 p.m. Motion made to end executive Session, second by, all yes. Executive session ended at 1:08 p.m. Motion was made for an investigative committee to address the issues brought up during executive session. Second, all yes.

IX. Adjournment:

The meeting was adjourned at approximately 1:15 p.m., Saturday, December 10, 2005.

*Respectfully submitted,
Michelle Williams, Secretary
12/10/2005*