

**AzSRC Board of Directors Meeting**  
**Saturday, April 29th 2006**  
**Casa Grande, AZ**

**I. Call to Order**

A. Meeting was called to order at approximately 9:00 a.m. April 29th, 2006.

B. Members present

1. President; Edward Hoskins, M.Ed., RRT
2. Past President: Pam Nelson-Artibey, M.Ed., RRT
3. Secretary: Jeanette Kieffer, RRT
4. Treasurer: Ron Evans, RRT
5. Delegate: Marie Fenske, Ed.D., RRT
6. Delegate: Ed Thomas, MA, RRT
7. Director : Rob Scott, RRT
8. Director: Bill Sayers, RRT, RPFT
9. Director: Michelle Williams, RRT
10. Director : Kathleen Poquette, BA, RRT
11. President-Elect: Bill Cohagen, RRT

C. Members Absent:

Vice President Jim Love, RRT

D. Guests Present

1. Joe Abate
2. Michelle Humphreys, MPH, RRT, AE-C
3. Mike Field, BS, RRT
4. Alice Hinton, RRT
5. Tammy Redesky, M.Ed., RRT
6. Michael Gammie, RRT

II. **Past Minutes:** A motion to approve the minutes from the December 10<sup>th</sup> meeting, second, all ayes. Minutes approved. The minutes from February 18<sup>th</sup>, 2006 Meeting, motion to approve, second, all ayes. Minutes approved.

III. **President's Message:** Ed Hoskins

Ed welcomed all the board members and thanked everyone for attending the meeting, and he re-instated the fiduciary responsibilities of the board and its members.

IV. **Treasurer's Report:** Ron Evans.

Ron passed out a handout to each member. There were discussion on the money market account, Membership, CEU Check and balances. Alice and Ron are to follow up at our next meeting on the balances. Website news, discussion on Advertising and Ads occurred. Cost per 3 months is 400dollars, Cost per 6 months 750 dollars and one year 1400 dollars. Very positive support demonstrated for design of the new website. The new website address is now azsrc.org, .com, and .net. Rob Scott suggested a link be placed on the new

website with information about our conference and CEU offerings. The board discussed the possibility of an application for CEU's for download to be offered.

V. **Annual Conference**—Ron Evans and Mike Field

The details and updates on the Annual Conference planning process was discussed including, budget, mailing of brochures, vendors, booths, speakers, topics, and checks received. Michelle Williams volunteered to help in the design of the conference brochure. Ed Hoskins thanked all who were involved for their input and suggestions to fine tune our website and preparations for the Annual conference. Good job everyone.

VI. **Delegates report**—Ed Thomas

Ed Thomas requested the approval of a gift of an AzSRC pins to be given out to the House of Delegates attending the AARC Summer Forum to be held in July in Phoenix. A motion was made and passed approving to give the AzSRC pins as gifts to the House of Delegates. If we do not have enough Ed Thomas is permitted to purchase the amount needed to distribute them on behalf of the AzSRC.

A quilt composed of shirts from all of the different state Respiratory Care societies is being made by Indiana volunteers of AARC, and request for Arizona Society t-shirt has been requested. A motion was made and passed to send a t-shirt on behalf of Arizona. Rob Scott agreed to send the t-shirt.

Ed Thomas used graphic to discuss of active membership growth in Arizona. Handouts were given to everyone present.

VII. **New Business:**

A. **Historian**—Ed Hoskins, President

Ed discussed who our current historian is Doreen Cherub. Kathleen agreed to contact Doreen to ask if she has items and wishes to continue in her role as historian.

B. **Adopt-A-Highway**—Marie Fenske

Marie discussed how the AzSRC is be responsible for the Adopt-A-Highway process and described the stretch of the highway—a two mile stretch on both sides, totaling four miles—. She will select a date for us to get participation from other members to get involved, because the same few people have been maintaining this process over the years. This is a community service the AzSRC agreed to do. Ed Hoskins suggested everybody take the challenge to bring someone with them on the next outing. The dates will be announced at a future time. The highway is on Riggs Road.

C. **Airways newsletter**—Marie Fenske

Marie discussed the deadline of this coming Friday May 5<sup>th</sup> to submit articles. The board suggested contacting Mary Hauf Martin from the

Arizona Board of Respiratory Care Examiners to request her to write a paragraph in memory of Nancy Marinis to be placed in the next issue of the Airways. Bill Cohagen agreed to contact Mary Hauf Martin to make the request on behalf of the board.

VIII. **Pandemic Flu-** Michelle Humphrey

Michelle discussed in detail where we are with this possible outbreak, brainstorm ideas on training, emergency strategies for the possible out-break. The governor would like us to be aware and thinking. I was suggested to set up a booth at our AzSRC conference for awareness and distribute pamphlets. It was suggested to form a committee composed of at least one RT representative from each hospital to help get out the word regarding the impact and importance of training emergency response teams. Michelle passed out documentation. She stressed the impact of a book "The Great Influenza". The 2001 –Disaster team. FEMA, CDC findings. A group discussion was made about our role as RT professionals.

IX. **Old Business:**

A. Storage—Ron Evans, Treasurer

Ron discussed the location of the storage unit which is approx. 42<sup>nd</sup> Street and Thunderbird five miles from the 51 highway. A date will be set to help move all our storage items to that location. Ed will set-up a date for us all to meet to help Ron make the move.

B. Results of the Investigation—Jeanette Kieffer and Ron Evans

A letter was received from Frank Miller. It was read and discussed. The board decided to proceed with obtaining a lawyer to work on the AzSRC behalf. A motion was made and approved by the Board to notify the AARC Judicial Committee, Arizona Board of Respiratory Care Examiners, and the Maryland Society regarding the unprofessional conduct of Mr. Frank Miller.

President-Elect Bill Cohagen letter of resignation

In a response to the letter from the Board to consider the removal of Mr. Cohagen from the President-Elect position, Mr. Cohagen submitted a letter dated April 27, 2006 resigning the position of President-Elect. The Board went into executive session to discuss the resignation. After coming out of executive session the Board voted to accept Mr. Cohagen's resignation. As a result of Mr. Cohagen's resignation from the President-Elect position the board decided to take nominations from Board members for the vacant President-Elect position. Board members were given two weeks to submit their nominations via email to Ed Hoskins.

X. **Adjournment**

The meeting was adjourned at 1:30 p.m., Saturday, April 29th, 2006.